

AGENDA for JIC Executive Meeting**Wednesday 22nd July 2015****20:00-21:00 UTC***(Please click line above to check UTC against your local time)***Teleconference**

Don Sweete, Chair | Fleur McBriar, Secretary**1. Welcome, roll call, apologies..... DSW****2. Minutes from previous meetings DSW**Minutes: <https://csfe.aceworkspace.net/sf/go/doc12644>**3. Agenda approval, requests for other/new business DSW****4. Review of action items from previous meetings DSW**Action list: <https://csfe.aceworkspace.net/sf/go/doc12556>Outstanding Actions:

- 2015-04-19: Update on International Patient Summary [*Action: JQU to get an HL7 update on IPS following TSC tomorrow and to circulate*]
- 20150624-01: Updating the Charter [*RDH to complete the final document and circulate for final approval. IHTSDO will work to coordinate getting everyone's signatures*].
- 20150624-05: Trillium Bridge - Advancement of International Patient Summary [*DSW to circulate a statement of endorsement by the JIC for electronic approval by the Executives, with 5 working days to review. Council members should also seek to obtain endorsements from their own organizations and send them to CCH directly*].

Other outstanding actions listed as agenda items below...

5. Development of Starter Set JIC Sub-group

- 1. Update on progress**
- 2. Feedback on Use Case**
- 3. Next steps – for information and discussion**

Documentation: <https://csfe.aceworkspace.net/sf/go/docf4908>

6. JIC involvement in ISO 80003 ballot (update) LSP

Documentation: <https://csfe.aceworkspace.net/sf/go/docf4908>

7. Unique Device Identifier (UDI) CHA

Documentation: <https://csfe.aceworkspace.net/sf/go/docf4908>

****Please note: This item depends on a member of the HL7 team being in attendance****

8. New business DSW

9. Confirmation of next face-to-face meeting FMC

(To be on Thursday 5th November 2015 at 18:00-21:00 local time, during the ISO meeting in Berne, Switzerland).

10. Next meeting and wrap

Next meeting: September 9th 2015 (20:00-21:00 UTC)

(Combined August/September meeting earlier in September to avoid clashes)

Adjournment