AGENDA for JIC Executive Meeting

Wednesday 13th January 2016

21:00-22:00 UTC

(Please click line above to check UTC against your local time)

Teleconference

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Don Sweete, Chair | Fleur McBriar, Secretary

1. Welcome, roll call, apologies

2. Minutes from previous meetings

Minutes: https://confluence.ihtsdotools.org/download/attachments/21366833/MINUTES_JIC_Exec_2015-11-05_v.0.02.docx?api=v2

3. Agenda approval, requests for other/new business

4. Review of action items from previous meetings

Action list: https://confluence.ihtsdotools.org/display/JIC/JIC+Action++List

   Outstanding Actions:
   
   o 20150624-01: Updating the Charter [RDH to complete the final document and circulate for final approval. IHTSDO will work to coordinate getting everyone’s signatures].

   Update on 20151116: Signed documents received from CDISC, CEN251, IHE & GS1. HL7, ISO/TC215 and DICOM have been given the option to complete their signatures digitally by email.

   Update on 20151207: Signatures from HL7, ISO/TC2015 and DICOM are still to be received.

   Other outstanding actions listed as agenda items below...

5. JIC Standards Set Work – Patient Summary

   1. Overview of progress – briefing note for discussion and feedback
      
      (i) Workplan
      
   2. Options for identifying and analysing standards in a standards set – draft for discussion/feedback

6. Unique Device Identifier (UDI) Update

   Item deferred until the February meeting in order to include feedback from HL7.

7. ISO TC 215 update on 80003 series

8. New business
9. Next meeting and wrap
Next meeting: Teleconference on Wednesday 10\textsuperscript{th} February 2016 at 21:00-22:00 UTC

Adjournment