

AGENDA for JIC Executive Meeting**Wednesday 28th September 2016****20:00-21:00 UTC***(Please click line above to check UTC against your local time)***Teleconference**

Don Sweete, Chair | Fleur McBriar, Secretary

1. Welcome, roll call, apologies DSW
2. Minutes from previous meetings DSW
3. Previous minutes ([20160706](#))
4. Agenda approval, requests for other/new business DSW
5. Review of action items from previous meetings DSW

Action list: <https://confluence.ihtsdotools.org/display/JIC/JIC+Action++List>Outstanding Actions:

- **20160501-01, JIC Standard Set Work – Patient Summary:** DSW to contact the WHO re clinical engagement for Standard Set work. *(see item 6 below)*
- **20160501-02, JIC Standard Set Work – Patient Summary:** JMI, DNE, SKA & EKE to prepare updated materials so that a focused call for clinicians can be issued. *(see item 6 below)*
- **20160501-03, Unique Device Identifier:** CHA to update the UDI document with a chapter and annex *(see item 7 below)*
- **20160501-04, Unique Device Identifier:** Final review by small group should include the HL7 representations. *(see item 7 below)*
- **20160501-05, Unique Device Identifier:** JIC Member Review (ALL) *(see item 7 below)*

Other outstanding actions listed as agenda items below...

6. JIC Standards Set Work – Patient SummaryJIC Sub-group
7. Unique Device Identifier (UDI) update CHA
8. e-Standards Development Lifecycle Discussion RST

Notes: RST circulated a revised endorsement statement to JIC executives on 3rd May 2016, asking for each SDO to follow its internal process to endorse the deliverable in the context of the JIC and accept (or reject) the revised wording in attached document. Alternatively, if organizations were also willing to provide an individual letter of

endorsement for this deliverable, this was also welcomed.

Update from 20160706 - RST to send a follow-up to those SDOs who have yet to respond.

9. Agenda item suggestions for the November face-to-face DSW

Current requests include:

- A FHIR discussion (including what HL7 want from the JIC and SDOs).
- Discussion on International Patient Summary (IPS) project, commissioned by the European Commission (including an update on the work plan for the CEN project, and an update on the HL7 Interpas project by Rob Hausam)
- Election for new JIC Chair (DSW's tenure ends on 1st Feb 2017).

10. New business DSW

11. Next meeting and wrap

Next meeting:

Face-to-face meeting in Oslo:

Verkstedsvæien 1 , 0277 Skøyen Oslo, Norway (*exact room TBC*)

Date: Friday 18th November 2016

Time: 9:00 to approx. 14:00 local time (including a working lunch)

Adjournment