AGENDA for JIC Executive Meeting
Friday 18\textsuperscript{th} November 2016
Face-to-Face Meeting
Oslo, Norway

\textbf{Time:} 9:00 to approx. 14:00 local time
\textit{(including a working lunch provided by the Norwegian Directorate for e-Health)}
\textbf{Location:} Verkstedsveien 1, 0277 Skøyen Oslo, Norway (exact room TBC)

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Don Sweete, Chair | Fleur McBriar, Secretary

1. Welcome, roll call, apologies

2. Minutes from previous meetings

Previous minutes (20160928)

3. Agenda approval, requests for other/new business

4. Review of action items from previous meetings

Action list: \url{https://confluence.ihtsdotools.org/display/JIC/JIC+Action++List}

\textbf{Outstanding Actions:}
\begin{itemize}
  \item 20160501-07, 20160706-02, e-Standards Development Lifecycle Discussion: ACTION: Comment and or approval to be sought from each SDO.
  \item Updated 20160928-01: ACTION: DSW to follow up with RST to discern which SDOs (if any) had yet to supply statements.
\end{itemize}

\textit{Other outstanding actions listed as agenda items below...}

5. JIC Standards Set Work – Patient Summary

\begin{itemize}
  \item Overview – Jane Millar
  \item Draft Use Case – Elizabeth Keller
  \item Standards mapping, early experience of assessment against criteria – Don Newsham
  \item Draft conformity assessment framework – Mike Nusbaum
  \item Implementation Guidance, survey results and outline plan – Steve Kay
  \item Next steps
\end{itemize}

6. Discussion on coordination across International Patient Summary (IPS) projects

\begin{itemize}
  \item CEN approach – Robert Stegwee/Steve Kay
  \item INTERPAS – Rob Hausam
\end{itemize}
7. Discussion on forming a better process for JIC signifying approval ................................................................. DSW
8. Unique Device Identifier (UDI) update .................................................................................................................. CHA
9. FHIR Discussion .................................................................................................................................................. Led by GDI
   *(Discussion to include what HL7 want from the JIC and SDOs).*
10. 21090 – Harmonised data types discussion
11. Election for new JIC Chair ........................................................................................................................................ DSW
    *(Note: DSW’s tenure ends on 1st February 2017, including IHTSDO’s provision of FMC as secretary)*
12. New business ....................................................................................................................................................... DSW
13. Next meeting and wrap
   Next meeting:
   Teleconference on Wednesday 7th December 2016 (20:00-21:00 UTC)

Adjournment