

AGENDA for JIC Executive Meeting

Wednesday 7th December 2016

20:00-21:00 UTC

(Please click line above to check UTC against your local time)

Teleconference

Jane Millar, Chair | Fleur McBriar, Secretary (from recording)

1. Welcome, roll call, apologies JMI
2. Previous minutes ([20161118](#)) JMI
3. Agenda approval, requests for other/new business JMI
4. Review of action items from previous meetings JMI

Action list: <https://confluence.ihtsdotools.org/display/JIC/JIC+Action++List>

Actions from Oslo meeting (20161118):

- ISO 21090 review – timelines and who?
- Drafting of FHIR message on behalf of JIC – who will complete this?
- JIC website update – include new work - Please send information through to JMI who will collate.

Other outstanding actions are listed as agenda items below...

5. JIC Standards Set Work – Patient Summary – Next Steps.....JIC Sub-group
6. Update on IPS (HL7) and CEN meeting and principles for working.....RST
 - *(Action from Oslo: “ISO and HL7 to do initial assessment and bring back to the JIC – timelines to be agreed on next JIC call.”)*
7. Olympic InterOp DemoMNU
8. Meeting schedule for 2017 for approval JMI
 - (i) A proposed schedule for the JIC Executive Meetings is below:

DATES	TIME	COMMENTS / NOTES
11 Jan 2017	20:00-21:00 UTC	Teleconference
08 Feb 2017	20:00-21:00 UTC	Teleconference

08 March 2017	20:00-21:00 UTC	Teleconference
05 April 2017	20:00-21:00 UTC	Teleconference
April/May?	TBC	<i>Face-to-face</i>
07 June 2017	20:00-21:00 UTC	Teleconference
05 July 2017	20:00-21:00 UTC	Teleconference
August 2017	No meeting	
06 Sept 2017	20:00-21:00 UTC	Teleconference
06-10 Oct 2017	TBC	<i>Face-to-face in London to coincide with ISO meeting (Liverpool, UK)</i>
08 Nov 2017	20:00-21:00 UTC	Teleconference
06 December 2016	20:00-21:00 UTC	Teleconference

(ii) Possible dates and locations for the April/May face-to-face are:

- Around the ISO/TC215 Health Informatics Plenary in Hangzhou, China (17th-21st April 2017)
- Around the IHTSDO April Business Meeting & All-Staff Meeting (23rd-27th April 2017)
- Around the HL7 Working Group meeting in Madrid (6th-12th May 2017)

9. New business JMI

10. Next meeting and wrap

Next meeting:

Teleconference on 11th January 2017 (if schedule is approved) from 20:00-21:00 UTC.

Adjournment