AGENDA for JIC Executive Meeting  
Wednesday 8th February 2017  

20:00-21:00 UTC  
(Please click line above to check UTC against your local time)  
Teleconference  

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Don Sweete, Chair  |  Fleur McBriar, Secretary  

1. Welcome, roll call, apologies...........................................................................................................DSW  

2. Previous minutes (20161207).............................................................................................................DSW  

3. Agenda approval, requests for other/new business .............................................................................DSW  

4. Review of action items from previous meetings ................................................................................DSW  
   Action list: https://confluence.ihtsdotools.org/display/JIC/JIC+Action++List  
   Current outstanding actions  
   • UDI update (CHA)  
   • JIC website update – include new work - Please send information through to JMI who will collate.  

Other outstanding actions are listed as agenda items below...  

5. Appointment of JIC Chair Elect (to be in place in early 2017).............................................................DSW  

6. JIC Standards Set Work – Patient Summary – Update from face-to-face meeting..................................JIC Sub-group  

7. Decision on face-to-face meetings – April/May and November... ..........................................................JMI  

(i) Possible date and location for the April/May face-to-face are:  
   • Around the ISO/TC215 Health Informatics Plenary in Hangzhou, China (17th-21st April 2017) - with no attendance from SNOMED International (Chair and attendee), although a Chair-Elect should be in place by then, as they will be appointed in early 2017.  

(ii) Possible dates and locations for the November face-to-face are:  
   • Around the ISO/TC215-CEN/TC215 joint meeting in Liverpool, UK – 06-10 Nov 2017  
     o Either in London in the SNOMED International office in Paddington on 5th Nov 2017  
     o Or in Liverpool at British Standards Institution [BSI], date TBC. Room is available if needed.
8. ISO 21090 review – clarification on JIC next steps.................................................................RDH

9. Drafting of FHIR message on behalf of the JIC? (Continued discussion)..................................DSW

10. Discussion on forming a better process for JIC signifying approval
    • (Action from Dec 2016 meeting: “DSW to present options on February 2017 call and relevant risks, taking IPS as an example and 21090 discussions.”)

11. Update on IPS (HL7) and CEN meeting and principles for working..................................................RST
    • (Action from Oslo: “ISO and HL7 to do initial assessment and bring back to the JIC – timelines to be agreed on next JIC call.”)

12. New business ........................................................................................................................................DSW

13. Next meeting and wrap
    Next meeting:
    Teleconference on 8th March 2017 from 20:00-21:00 UTC.

    Adjournment