Joint Initiative Council

JIC Executive Meeting
05 December 2018, 20:00-21:00 (UTC)
Minutes of Meeting

Location: Teleconference
Attendees:

Attendees		Apologies	
Name	**Organization**	**Name**	**Organization**
Mike Nusbaum (MNU)	IHE (JIC Chair)	Anna Orlova (AOR)	IHE
Christian Hay (CHA)	GS1	Bron Kisler (BKI)	NCI (Observer)
Don Newsham (DNE)	ISO/TC215 CAG03	Catherine Chronacki (CCH)	HL7
Don Sweete (DSW)	SNOMED International	David Bobbitt (DBO)	CDISC
Ed Hammond (EHA)	HL7	Diana Warner (DWA)	ISO/TC215
Elizabeth Keller (EKE)	ISO/TC215 CAG03	Henri Barthel (HBA)	GS1
Gary Dickinson (GDI)	EHR Standards (Observer)	Lisa Spellman (LSP)	DICOM
Jane Millar (JMI)	SNOMED International	Richard Scarfo (RSC)	PCH Alliance
Jeroen Medema (JME)	DICOM	Peter van Reusel (PVR)	CDISC
Kevin O'Donnell (KOD)	DICOM	Shirin Golyardi (SGO)	CEN/ TC 251
Lori Forquet (LFO)	IHE	Stephen Kay (SKA)	CEN/ TC 251
Michael Kirwan (MKI)	PCH Alliance	Ulrike Kreysa (UKE)	GS1
Mike Glickman (MGL)	ISO/TC215	Wayne Kubrick (WKU)	HL7
Rhonda Facile (RFA)	CDISC		
Richard Dixon Hughes (RDH)	ISO/TC215		
Robert Stegwee (RST)	CEN/ TC 251		
Sagal Jibril (JSI)	Secretariat		
Penny Stewart (PST)	Secretariat		

1. Welcome, roll call, apologies

The Chair welcomed the attendees to the meeting and particularly the incoming Secretariat Sagal Jibril (SJI), with thanks to Elizabeth Keller for the recruitment, mentoring and support of SJI in her role.

2. Minutes of last meeting

The JIC approved the minutes of the previous meeting, held on 21 October 2018.

3.   Agenda approval, requests for other/new business

There was a request for one new item from CHA on IDMP which was added to the end of the agenda. There was no further new business.

4.   Review of action items from previous meetings

Action list: https://confluence.ihtsdotools.org/display/JIC/JIC+Action++List

As the agenda is very full the Chair opted not to run through the actions on the call, and noted the list was a short one.
Announcement from MNU:

- Penny Stewart will be leaving her position as secretariat on December 21, 2018. MNU acknowledged Penny's tremendous support to JIC.

- There will be a transition between Penny and Sagal over the next few days.

5. JIC-HL7 ongoing discussion

HL7 has commissioned a small group of JIC members, to meet together to drive out some of the major issues that arose in the last f2f meeting. The group will determine next steps to produce a set of concrete recommendations. There is a meeting scheduled for 10 December and feedback from that will be brought back to the JIC.

Action 1	MNU to provide feedback to the JIC on the outcomes of the smaller JIC/HL7 group meeting.

6. Proposal for JIC-wide SNOMED License Agreement

The Chair informed the JIC that this item came out of discussions regarding how to ensure that we are providing value in the JIC. This item is to show a concrete example of how we can leverage the collaboration of the JIC to the mutual benefit of all.

DSW reported that, over the past year, SNOMED has looked at the numerous requests for the potential use of free sets and it has been noted that a lot of time is taken working through one on one agreements with individual SDO's. It was noted that most of the agreements covering these free sets are very similar. So, it seems a good idea that SNOMED provide the JIC with one standard agreement and the SDOs who wish to sign on for their organizations would automatically be a part of that agreement thus saving time and money.

Next steps include:
1. Create a small working group to complete the initial review of the various free sets that JIC currently has and finalize the scope. JIC working group to also agree on whether there will be one free set or supersets (operational issue that needs to be confirmed).
2. Working group to draft and present the new joint initial agreement to the SNOMED Management Board and General Assembly by Q1 of next year.
3. Working group to discuss the maintenance process for this agreement.

There was discussion about creating a specialized service request process where members would be able to put through content change requests, and JIC would track the releases of agreements. MNU to follow up with DSW to move this forward in the new year.

Action 2	MNU to follow up with DSW regarding the JIC-wide SNOMED License Agreement in 2019.

 Joint Initiative Council

7. DICOM's new cross SDO Collaborative Work Item Proposal/Process
JME proposed a bulletin board initiative to evoke a process where member organizations could share information and opportunities to support more collaborations. The intent of this initiative is to also allow members to see if there are any overlaps between the local work of organizations.
MNU stated that JIC needs to figure out how to best communicate to the public (i.e. displaying the work of JIC on a Standards Landing Page) but also have an internal communications model.

Action 3	JME to give a presentation on the preliminary framework, business process and next steps of this initiative in February's meeting.

8. Workstream Updates
Uptake of PSSS: There was no update, and this will be picked up again in the New Year.
Additional Signature Events: RST gave no update at this meeting but noted that there is a presentation which can be found on the JIC Confluence page here.
Establish a cross SDO Genomics Program: Ad hoc group was set up to put together the required paperwork for the genomics committee. DNE to provide an update in the new year.

Action 4	DNE to bring an update on the cross SDO Genomics Program to the JIC in 2019.

Standards alignment across SDOs: EHA noted that this is becoming increasingly important and very much the reason why the JIC was created in the first place. WKU would be able to provide further updates on this.

Action 5	WKU and EHA to bring an update on Standards alignment across SDOs to the JIC in 2019.

9. JIC Communications Committee Update
The JIC Communications Update item was tabled for the next JIC meeting to allow time for the item on IDMP to be brought to this meeting.

10. IDMP Standards Update
CHA updated the JIC on the HL7 statement regarding withdrawal of IDMP Standards. In the HL7 community there is a PSSS scope statement regarding withdrawing the IDMP Standards. It refers to version 1 of the IDMP standards, which have since been replaced by version 2. The issue is that the community doesn't understand why HL7 is withdrawing these standards and are not aware that it is because they are obsolete.
There is a feeling that this situation has been poorly communicated. CHA proposes that the JIC and HL7 develop a clear communication regarding where we go with IDMP, recognizing it is an ISO standard and the implementation tool for it is an HL7 standard.
The Chair noted that from a JIC perspective it is useful to be made aware when situations such as this arise, but that the action on this should lie with HL7 and ISO.

Action 6	CHA, MNU, EHA and WKU to action this administrative work offline, as it is an internal HL7 and ISO factor, and bring an **u**pdate to be provided in February's JIC meeting.

11. Next meeting

- Next meeting: 6 February 2018 @ 20:00UTC
- Future meetings:
  - Teleconferences @ 20:00UTC (invites to be sent out before year-end):
    - 6Feb19
    - 3Apr19 Too close to f2f
    - 5Jun19
    - 7Aug19
    - 2Oct19
    - 4Dec19

  - Face-to-Face:
    - Friday, 12Apr19, Gothenburg Sweden (TC215 is scheduled for Sat-Wed, so we can't use our traditional Sunday time)
    - Sunday, 3Nov19, Daegu South Korea

- The meeting adjourned at 21:05 (UTC)