JIC Executive Meeting
13 April 2019, 15:30-17:00 (UTC)
Minutes of Meeting

Location: Face-to-Face, Gothenburg, Sweden and Zoom meeting provided for others to join.

Attendees: (see Roster attached)

Guests:

Heather Grain
Alpo Varri
Fritz Elferink
Berndt Blobel

1. Welcome, roll call, apologies

MNU welcomed members.

2. Minutes of last meeting

The JIC approved the minutes of the previous meeting, held on February 6, 2019.

3. Agenda approval, requests for other/new business

Agenda approved with no additional items; however, there was mention from B. Blobel on the need to align the JIC with IEEE – MNU to follow up with Berndt offline on topic.

4. Review of action items from previous meetings

Action Item list: [Action Item List] There was no discussion or comment on the action item list

4. Re-evaluation of JIC Role, Activity

a) Priority activities

- WKU stated HL7 still has concerns around JIC and their continued participation. Board agreed not to withdraw, but JIC needs to do self-assessment on whether they are upholding their obligations, responsibilities and tasks as outlined in their charter, etc.

- JMI also felt it was necessary to provide WKU with materials to take back to HL7.

- WKU observed that, in looking at website, he asked does JIC fulfill the mandate as articulated on the website.   There was agreement from many in the room on need to revisit and ensure our communications represent JIC properly. It was also highlighted that there is no joint work program to review.

- CHA recommended that we should not accept new members until we solve the issues identified to date. Working resolution of executive: CHA and WKU motioned, RST opposed. Group agreed to hold off engaging new members.

- JMI highlighted that JIC calendar on the website needs to be updated

b) **Communications imperative**

Update from MNU (as Chair) – asking for SDOs to distribute letter.

- SKA requested that names of orgs be placed in alphabetical order. Also got impression that JIC makes standards – but it's the standards orgs that do. JIC does not produce standards. Wording to be changed/MNU agreed.

- RDH – words should reflect charter (and council of equals is not in there).

- SKA – website is out of date

c) Review of membership list

- CDISC – just need RFA on list

- CEN – no changes

- DICOM – no comment

- GSI – CHA, Henri and Ulrike to remain. Ulrike to chair moving forward (CHA)

- HL7 – EHA and WKU. CCH to become an observer as she belongs to separate org, WKU to decide.

- IHE – MNU and LFO to remain. AOR to be removed (MNU to follow up)

- TC215 – MGL, EKE, DNE, and RDH. EKE suggested she could become an observer so that TC215 have 3 attendees

- SNOMED – DSW and JMI to remain

- Thanks to SJI as secretariat

BKI suggested G8GH to join as liaison and then he will participate as part of that.

CHA suggested "guests" vs "observers".

6. **Presentation: International Patient Summaries (Update: Steve Kay)**

- 5 products from collaboration (IPS/PSSS/SNOMED licenses, etc.).

- Very few stakeholders will read our standards. We need to influence decision makers/Should do more public presentations / information for public.

- Best type of communication to a broad range of stakeholders on Patient Summary? How to get messages across to range of stakeholders?

- See URLs http://bit.ly/IPS-iGraphic and http://bit.ly/IPS-Discover

- (DNE) How do we reconcile IPS/PSSS?. (SKA) IPS is normative standard and PSSS is a guidance document. CEN produced 2 standards (data structure, and implementation guide on how to use IPS in Europe). JIC PSSS can cite these documents as part of their list.

7. SNOMED License Agreement (Update: Jane Millar)

- Global Patient set will be produced – amalgamated set (4 free sets and 5 clinical reference sets). 25,000 codes in their descriptions. Free for use globally. Publicly available through SNOMED website in September 2019.
- DWE (SNOMED) has offered JIC member orgs a free license.

8. xSDO Genomics Program Update

- Strong participation for cross SDO meetings; 3 workstreams (data and nomenclature and form 3).
- By Fall 2019, hoping to expand participation of more SDOs.
- No action required by JIC at this time. Possibility for update in the Fall.

9. New Business:

SKMT Update (Heather Grain):

- Progressing well. Additional 540 users since October. See presentation.

10. Next meeting and adjournment

- Next meeting: teleconference: 5Jun19 20:00-21:00 UTC
- Future meetings: 7Aug19, 2Oct19, 3Nov19 (f2f Daegu South Korea), 4Dec19

JIC Roster and Attendance History

FNAME	LNAME	INIT	E-Mail	ENTITY	5Dec18	6Feb19	13Apr19	5Jun19	7Aug19	2Oct19
Rhonda	Facile	RFA	rfacile@cdisc.org	CDISC	Y	Y	Y			
David	Bobbitt	DBO	dbobbitt@cdisc.org	CDISC						
Peter	Van Reusel	PVR	pvanreusel.external@cdisc.org	CDISC						
Robert	Stegwee	RST	robert.stegwee@cgi.com	CEN/TC251	Y	Y	Y			
Shirin	Golyardi	SGO	Shirin.golyardi@nen.nl	CEN/TC251			Y			
Stephen	Kay	SKA	s.kay@histandards.net	CEN/TC251			Y			
Kevin	O'Donnell	KOD	KOdonnell@tmriusa.com	DICOM	Y		Y			
Jeroen	Medema	JME	jeroen.medema@philips.com	DICOM	Y		Y			
Lisa	Spellman	LSP	LSpellman@medicalimaging.org	DICOM						
Christian	Hay	CHA	christian.hay@gs1.ch	GS1	Y	Y	Y			
Henri	Barthel	HBA	henri.barthel@gs1.org	GS1						
Ulrike	Kreysa	UKR	ulrike.kreysa@gs1.org	GS1						
Wayne	Kubick	WKU	wkubick@hl7.org	HL7		Y	Y			
Catherine	Chronaki	CCH	chronaki@gmail.com	HL7						
Ed	Hammond	EHA	william.hammond@duke.edu	HL7	Y	Y				
Mike	Nusbaum	MNU	michael@mhnusbaum.com	IHE	Y	Y	Y			
Michio	Kimura	MKA	kimura@mi.hama-med.ac.jp	IHE						
Lori	Forquet	LFO	lori.fourquet@sbcglobal.net	IHE	Y					
Mike	Glickman	MGL	MGlickman@cnainc.com	ISO/TC215	Y	Y	Y			
Don	Newsham	DNE	don@newsham.co	ISO/TC215	Y	Y	Y			
Elizabeth	Keller	EKE	Elizabeth.Keller@ontariomd.com	ISO/TC215	Y		Y			
Richard	Dixon Hughes	RDH	richard@dh4.com.au	ISO/TC215	Y		Y			
Amit	Trivedi	ATR	ATrivedi@himss.org	PCH Alliance	Y	Y				
Jane	Millar	JMI	jmi@snomed.org	SNOMED International	Y	Y	Y			
Don	Sweete	DSW	dsw@snomed.org	SNOMED International	Y					
Sagal	Jibril	SJI	sagal.jibril@ontariomd.com	Secretariat	Y	Y				
Bron	Kisler	BKI	bron.kisler@nih.gov	Observer			Y			
Gary	Dickenson	GDI	gary.dickinson@ehr-standards.com	Observer	Y	Y				