

JIC Executive Meeting

Wednesday 8th February 2017

20:00-21:00 UTC

Record of Discussion

Location: Teleconference via GoToMeeting

1. Welcome, Apologies.

The Chair welcomed attendees and observers to the meeting. Apologies were noted.

2. Minutes of last meeting (20161207 – face-to-face)

Approved.

3. Agenda approval, requests for AOB

Agenda approved. No new business was raised.

4. Review of actions from previous meeting

Current outstanding actions

- UDI update – ***Executive not present on this call (Add to the agenda in March).***
- JIC website update – include new work - Please send information through.

Other outstanding actions are listed as agenda items below...

5. Appointment of JIC Chair Elect (to be in place in early 2017)

The Chair of the call stated that given as DSW would finish in the role in Feb 2018 it would be wise to put a Chair-Elect in place. An executive said they would put together some points for the next meeting – checking the rules to clarify who is entitled. An executive said it would be useful if the process of succession were laid out, with order and time-line etc. Clarification of the secretariat services is also needed, as SNOMED International has given excellent support during DSW's tenure. An executive said that they recalled there had been debate about succession plans for the secretariat when ISO handed over to SNOMED International, and a paper was written on the matter. Time is of the essence, as the aim would be to get the Chair Elect in place sooner rather than later (ideally so they could cover the meeting in April in China). An executive said that confirmation is also needed on whether we get more formalized in the JIC's voting process, because as we consider new members we need to formalize this. An executive said that the JIC's Charter states that there is one vote per organization, but the lead representative isn't always clear.

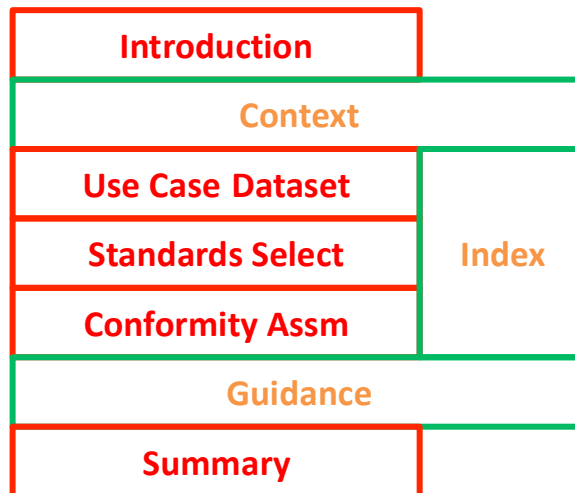
Action 1	SNOMED International to review the by-laws and come back with some key bullets on this.
-----------------	---

6. JIC Standards Set Work – Patient Summary – Update from face-to-face meeting

The meeting’s Chair reported that there are open actions on all the PSSS Project Group chairs after their excellent meeting in London in January. She said she really appreciated the efforts of everyone who joined.

Action 2	Those chairs present on this call agreed that the notes from the meeting could be shared with the JIC.
-----------------	--

An executive elaborated on the following diagram about what the package would look like:



An executive asked how the document would be distributed? An executive on the sub committee replied that a press release would be written and that DSW had ideas about getting communications passed along different channels. The chair of the sub committee said that this meeting had focused on the review phase, proposing to use vendors, clinical healthcare providers and government officials to feedback (and to form an FAQ for the document). This should also help with the final publication. JIC members will also be asked to sign off that they are happy with where their standards sit in it, and whether anything has been missed. The aim is for a draft to given to the JIC in April, with a month for feedback. An outline for maintenance also needs to be developed.

7. Decision on face-to-face meetings – April/May and November

Possible date and location for the April/May face-to-face are:

Around the ISO/TC215 Health Informatics Plenary in Hangzhou, China (Mon 17th-Fri 21st April 2017) - with no attendance from SNOMED International (Chair and attendee), although a Chair-Elect should be in place by then, as they will be appointed in early 2017.

Those on the call agreed to book the meeting on Sunday 16th April.

Possible dates and locations for the November face-to-face are:

Around the ISO/TC215-CEN/TC215 joint meeting in Liverpool, UK – 06-10 Nov 2017.

- ***Either in London in the SNOMED International office in Paddington on Sun 5th Nov 2017.***

- **Or in Liverpool at British Standards Institution [BSI], date TBC. Room is available if needed.**

The chair of the meeting said that having the meeting after to the ISO/TC215 meeting at this time would give a benefit to be able to feed back into the JIC's work. Those on the call agreed. The location was still unclear.

Action 3	ISO/TC215 to be consulted, contact made with the hosts in China and then an email sent to the JIC to get feedback on possible attendance. <i>(Post-script: The SAC have confirmed that a meeting on Sunday 16th April 2017 in Hangzhou is possible. An attendance poll was sent to JIC executives on 16th February).</i>
-----------------	--

8. ISO 21090 review – clarification on JIC next steps

An executive from ISO/TC215 summarized the briefing document outlined above. An executive from HL7 said they had also spoken with Grahame Grieve about this issue. They said the issue the JIC has is conveying the proper future direction of these data types, for instance adding examples, or actively maintaining them (which they said Grahame had stated would be a major effort). It was asked if ISO/TC215's secretary had received any feedback from countries on this before she left the organization, but this was not known.

Action 4	Information on feedback to ISO/TC215 to be reported back..
Action 5	Feedback from those on the call to be sent to the JIC secretariat for collation in order for the item to be put on the agenda for the June meeting.

9. Drafting of FHIR message on behalf of the JIC? (Continued discussion)

The meeting's Chair asked if anyone had further thoughts on the topic since the last call? An executive said they was still keen for the JIC to make some sort of statement, though not in a way that highlighted one standard above all others. Another executive said they felt that each of the SDOs on the JIC have expressed their own support and/or criticism of FHIR, but the JIC itself does not have the capability to use FHIR – it is the SDOs who incorporate FHIR into their work. To him, for the JIC to single out one standard over the other is not that helpful. The chair asked if anyone was willing to take the lead on this? An executive from HL7 said that each SDO should consult with their own constituencies to find out what sort of messaging and talking points should be said on FHIR, so the decision can be made on whether it is a JIC action (or not). At the moment we are saying that "someone needs to say something about FHIR" but no one quite knows that that it, so let's find out what people want to hear.

Action 6	All SDOs to consult with their own constituencies on what the talking points are about FHIR, in time for the next call (8 th March).
-----------------	---

10. Discussion on forming a better process for JIC signifying approval

- *Action from Dec 2016 meeting: "DSW to present options on February 2017 call and relevant risks, taking IPS as an example and 21090 discussions."*

Item to be carried over to the next meeting as DSW was not on the call

11. Update on IPS (HL7) and CEN meeting and principles for working

- *Action from Oslo: “ISO and HL7 to do initial assessment and bring back to the JIC – timelines to be agreed on next JIC call.”*

Item to be carried over to the next meeting the responsible executive was not on the call

12. Any Other Business

No further business was raised.

13. Adjournment

The meeting was adjourned after the Chair thanked the attendees for their time.

14. Next meeting

Confirmed as a teleconference on Wednesday 8th March 2017 (20:00-21:00 UTC)